



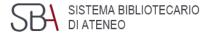


Library Services Galileo Discovery

by Engineering Libraries Staff



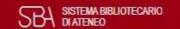
University Library System





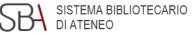
About publishing	MLOL – MediaLibraryOnLine Portal	Need help?
Off-campus connection	News from the University of Padua	Ask the Library Helpline

https://biblio.unipd.it/en









Using the Libraries

A > Using the Libraries



In this section, you can find information on using the library, including opening hours, how to borrow books, and how to access services.

HIGHLIGHTS

List of Libraries (ITA)

Printing and Copying Services myPrint -Instructions (PDF)

Engineering Libraries Services – Using the libraries

Locations and Hours	Joining the library	Borrowing books	
Training courses	Photocopying, printing and scanning	Interlibrary Loan	
Document delivery			

UNIVERSITÀ Engineering Libraries Services — Locations and hours 5th DIATENEO



Biblioteca Centrale di Giurisprudenza -Sezione di Diritto Pubblico, Internazionale e Comunitario - Sede di Diritto Internazionale



- Giurisprudenza
- Check the website
- Q Via Anghinoni, 3 35121 Padova
- +39 049 8273664
- biblio.pubblico@unipd.it



- > Ingegneria civile, architettura, ingegneria industriale e dell'informazione
- Today: OPEN · 08:30-18:00
- Via Loredan, 20 35131 Padova
- +39 049 8274100 ; +39 049 8275415
- biblio.inge@unipd.it



- Ingegneria
- Today: OPEN · 08:30-17:30
- Via Giovanni Gradenigo, 6A 35131 Padova
- +39 049 8277692
- biblio@dei.unipd.it



- Ingegneria
- Today: OPEN · 08:30-17:30
- Via Venezia, 1 35131 Padova
- +39 049 8276755
- biblio.dim@unipd.it

- Ingegneria
- Check the website
- Stradella San Nicola, 3 36100 Vicenza
- +39 0444 998716 : +39 0444 998717
- biblioteca@gest.unipd.it





- Today: OPEN · 09:00-18:00
- Via Venezia, 12/2 35131 Padova
- +39 049 8276470
- biblioteca.psicologia@unipd.it







Affluences

Through the Affluences, users can view in real-time the occupancy rate of **study places available** in each library of the University of Padua. Those looking for a place to study can therefore quickly find their way around the various libraries according to the occupancy rates updated every 60 seconds, thus minimising time wastage.

Affluences is available as an app, ad-free and freely downloadable from the App Store and Google Play, or by using Affluences by web.



Those looking for a library for the first time can easily find information on its location, follow the itinerary and check the map from their mobile phone. Through a simple and clear interface, up-to-date information on **opening hours** is also provided, as well as the main **communications for users**. Affluences also includes a **reservation system for individual** seats or group study rooms, where available.

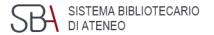
Access to the libraries is free and open to all.

For permanence in the library rooms, it is mandatory to make an online reservation via the Affluences app (App Store and Google Play) or Affluences by web.

The reservation must be made in the name of the person who goes to the library. The booking option has been set up in the Affluences app with differentiated channels depending on the type of user.

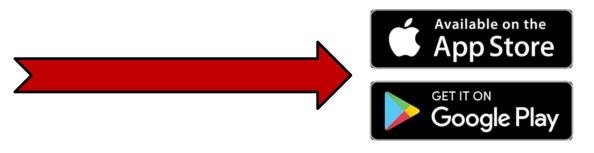


Engineering Libraries Services – App Affluences



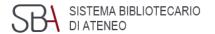


To access the libraries the reservation of the seat is required through the *Affluences* app





Engineering Libraries Services – Wi-fi connection



eduroam (education roaming) is an international service for users in research, higher education and further education.

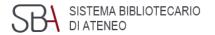
Engineering Libraries offer you a free wi-fi connection



It provides researchers, teachers, and students easy and secure network access when visiting an institution other than their own



Engineering Libraries Services - Photocopying



Self-service scanning (photocopying and printing service is currently suspended!)

Photocopying, printing and scanning

The myPrint photocopying, printing and scanning service provided via the myPrint portal is **no longer available**.

Page under review 11-09-2024.

What kind of materials can be photocopied?

Copyright

What kind of materials can be photocopied?

You can photocopy and print personal and library materials for personal use and research, according to copyright laws.

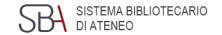
What cannot be photocopied? Precious or rare books, manuscripts, oversized books, music scores, photographs, and materials in poor condition or damaged. In case you need any of the aforementioned materials, please ask for assistance from the library where the document is held.

Copyright

You can photocopy and print parts of library materials for personal use and research, as provided for by the Italian copyright law (Law n. 633, April 22nd, 1941, Law n. 159, May 22nd 1993 and further modifications).

No commercial use of copies is allowed and users are held responsible for law infringements.



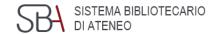




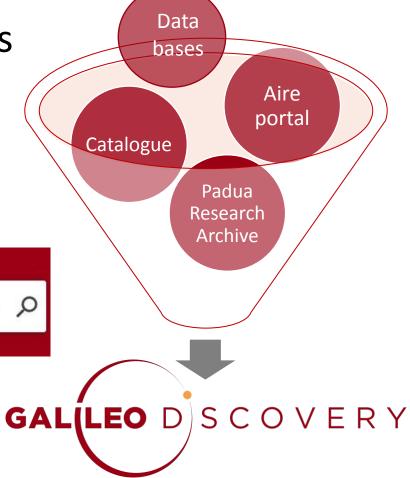
is the University of Padova Library search tool



GalileoDiscovery

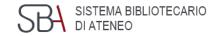


With just **one query**, you can find the materials for your research, **regardless of their format** (books, articles, journals, etc.)





GalileoDiscovery



With a single search it is possible to retrieve at the same time, in **print**

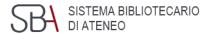
and electronic format:

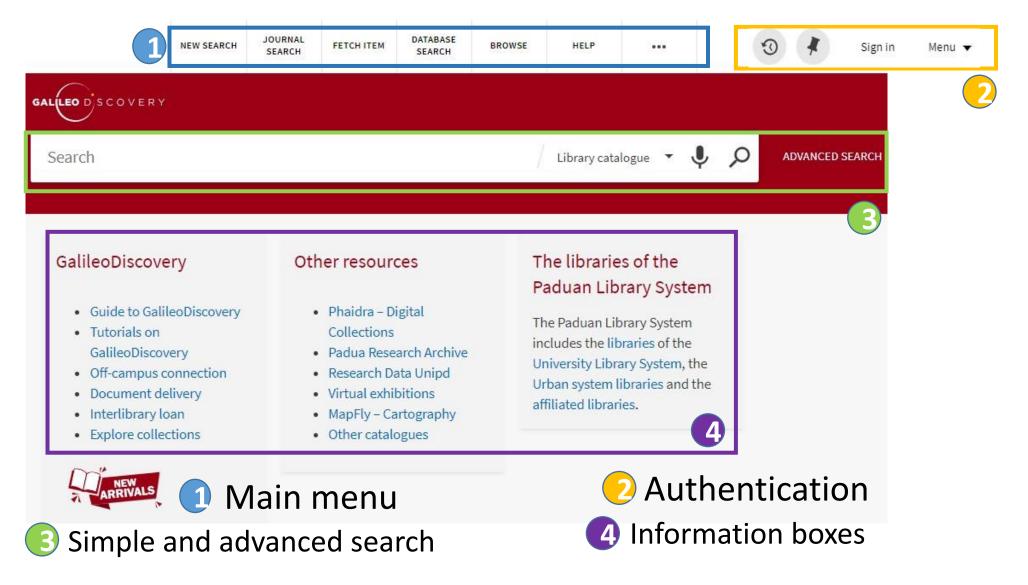
- Books
- Journals
- articles
- multimedia resources
- encyclopedic entries
- technical standards
- statistics
- contributions to open access scientific research
- • •





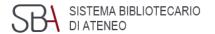
GalileoDiscovery - Functional areas

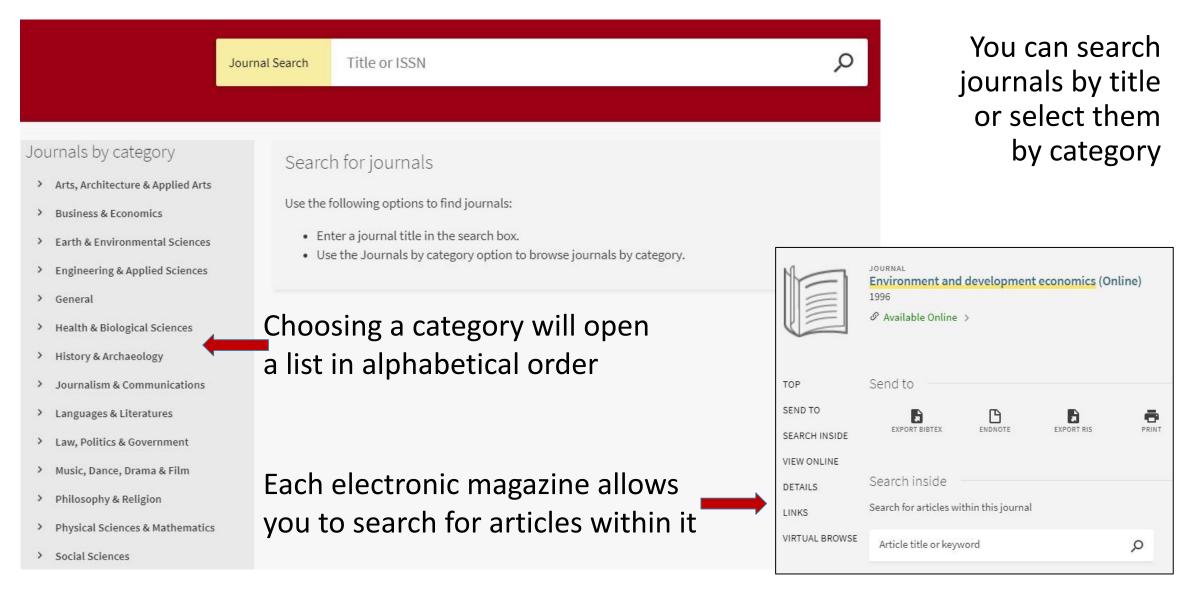






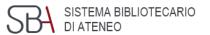
GalileoDiscovery – Journal search menu







Università Galileo Discovery — Database search and Fetch item



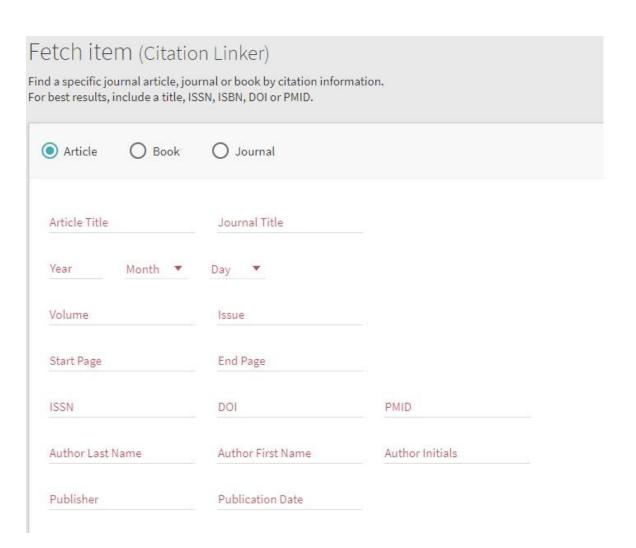


Database search: allows to search for a database by title

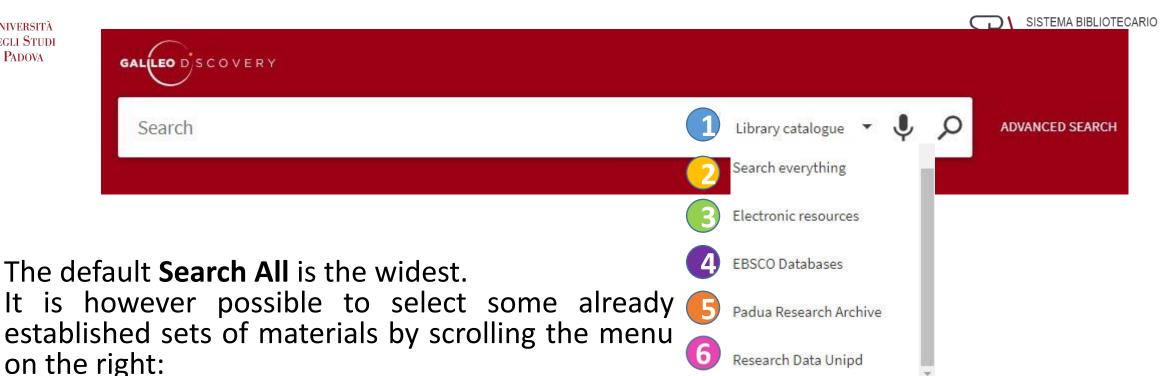


or Citation linker:

allows to enter the details of an article and check if there is access to the electronic format



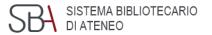




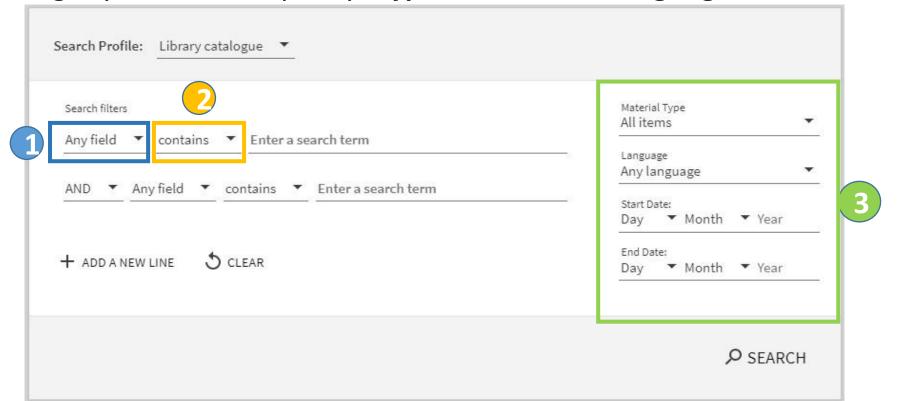
- Library Catalogue: to search books and journals
- Search everything: to search any kind of material
- **Electronic Resources**: to search only electronic resources
- **Ebsco**: to query only the databases of the Ebsco platform
- Padua Research Archive:
- **Research Data Unipd**: for the University's research products



GalileoDiscovery – Advanced search

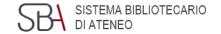


- Allows to combine multiple elements and choose which element to search for each: Title, Author/creator, Subject, ISSN, Dewey classification
- 🥑 For each field the options available are: contains, starts with, is (exact)
- On the right you can also specify: Type of material, Language and Dates





GalileoDiscovery – Information boxes



GalileoDiscovery

- Guide to Galileo Discovery
- Tutorials on GalileoDiscovery
- · Off-campus connection
- Document delivery
- Interlibrary loan
- Explore collections



Other resources

- Phaidra Digital Collections
- · Padua Research Archive
- · Research Data Unipd
- · Virtual exhibitions
- MapFly Cartography
- Other catalogues

The libraries of the Paduan Library System

The Paduan Library System includes the libraries of the University Library System, the Urban system libraries and the affiliated libraries.

- guide to using GalileoDiscovery
- additional useful tools and services
- libraries participating in GalileoDiscovery
- click to see the list of all new acquisitions ordered by library



Galileo Discovery - Complete record - print



These available entries starting from the complete record are:

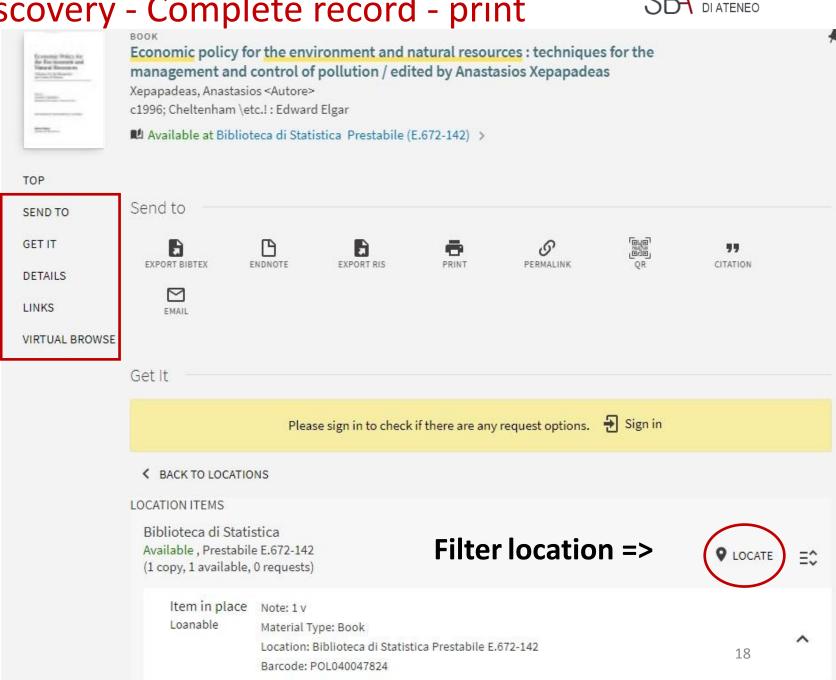
Send to: with several possibilities to export the record

Get it: indicates the location for print resources

Details: complete bibliographic record

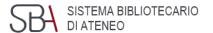
Link: more links

Virtual browse: suggestions of similar materials





Galileo Discovery - Complete record - electronic

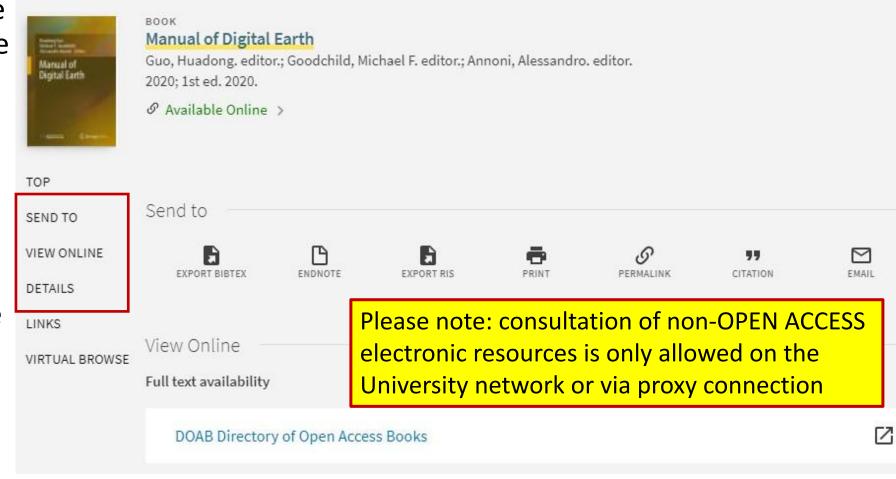


These entries are available starting from the complete electronic item record:

Send to: with several possibilities to export the record

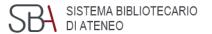
View online: access to the electronic version

Details: complete bibliographic record





GalileoDiscovery – e-book, e-journal

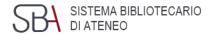


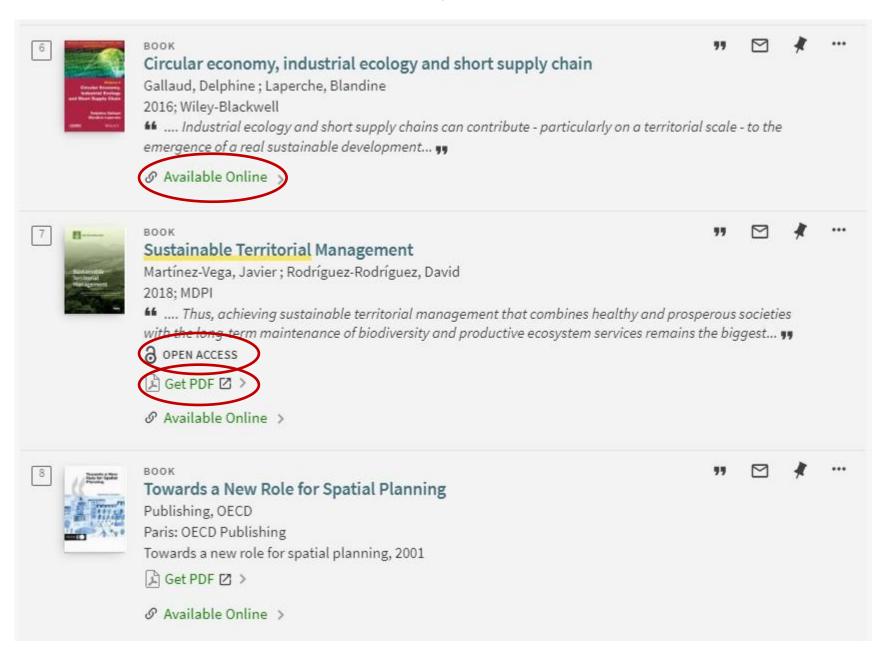
University of Padova is increasing its holding of electronic resources





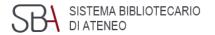
GalileoDiscovery - ebook search







GalileoDiscovery – Information in short records





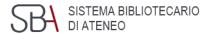
Indicates that the document has been peer reviewed



Indicates that the document is freely accessible because it has an Open Access license



Engineering Libraries Services - Off-campus connection



The Auth-Proxy service allows off-campus access to University of Padova electronic journals and databases from Italy and abroad.

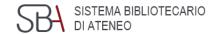
comodamente

Faculty, students and staff are allowed to access the Auth-proxy service. To activate the service, e-mail accounts ending either with @unipd.it or @studenti.unipd.it must be used.

Off-campus connection: https://biblio.unipd.it/en/search-tools/off-campus-connection
Auth-proxy guides and tools: https://biblio.unipd.it/en/search-tools/proxy/auth-proxy



GalileoDiscovery – User authentication

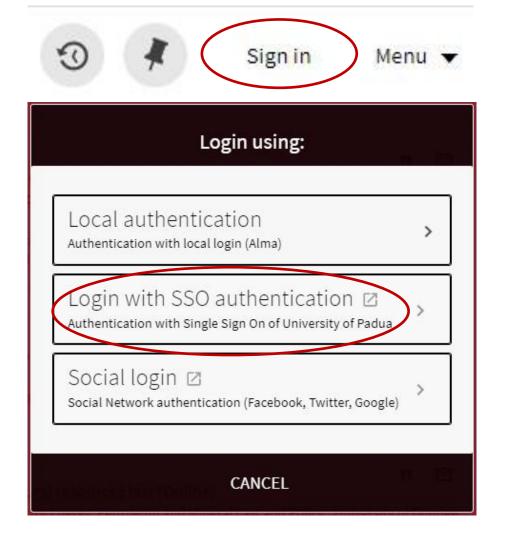


If you sign in, you can use the personalised services of Galileo Discovery

You can access with:

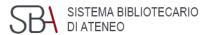


Single Sign On authentication (only for institutional Unipd users)

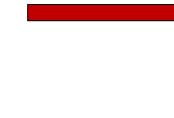




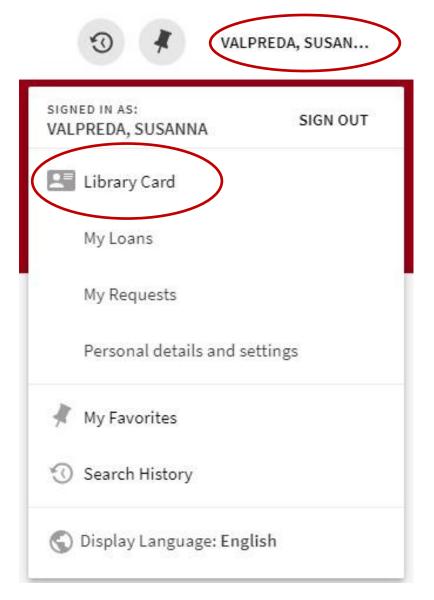
GalileoDiscovery – authenticated user's menu



By clicking on the name at the top right you access the General Menu



The first item refers to the library card

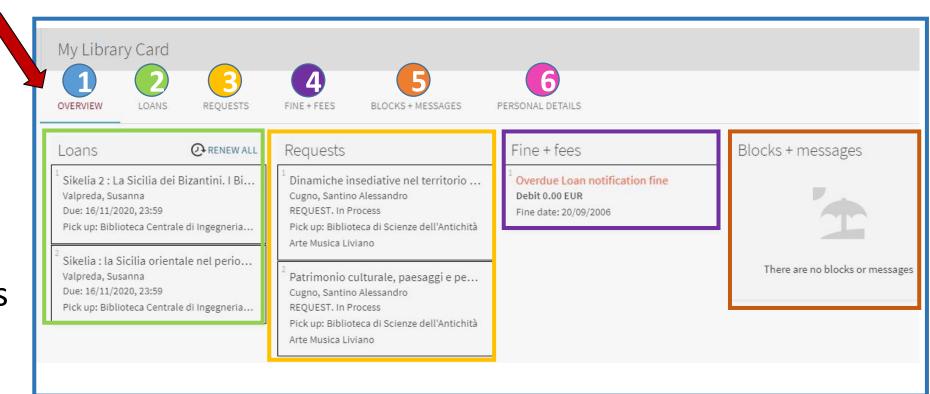




GalileoDiscovery – My Library card



- Overview
- **2** Loans
- Requests (reservations)
- Fines + fees
- Blocks + messages
- 6 Personal details





GalileoDiscovery - My loans



- Active/historical loans
- Sort by
- 😉 Renew all
- Expand all
- Expand



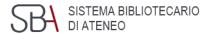
Galileo Discovery reports if there are loans due or overdue



If there are overdue loans, it is not possible to renew



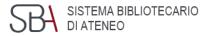
Engineering Libraries Services – Loan conditions



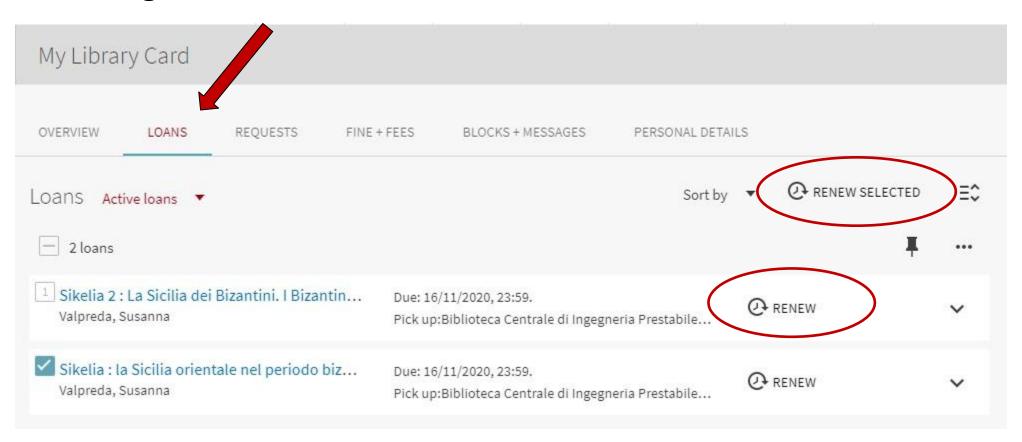
AVAILABILITY STATUSES	LIBRARY USERS	NR. OF LOAN ITEMS	LOAN PERIOD
Loanable	STUDENTS	up to 15	30 days renew: up to 6 months
15 days loan (course reserves or textbooks, 2 nd copy)	STUDENTS	up to 15	15 days renew: up to 75 days
Overnight and vacation loan (dictionaries, handbooks, journals)	STUDENTS	unlimited	1 day No renewals
Not loanable (course reserves or textbooks)	STUDENTS	-	In-house use only
Not loanable (professors' books)	STUDENTS	-	-



GalileoDiscovery -Loan renew

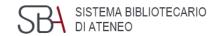


You can renew all or some of the loans from this screen by selecting them





GalileoDiscovery - My requests

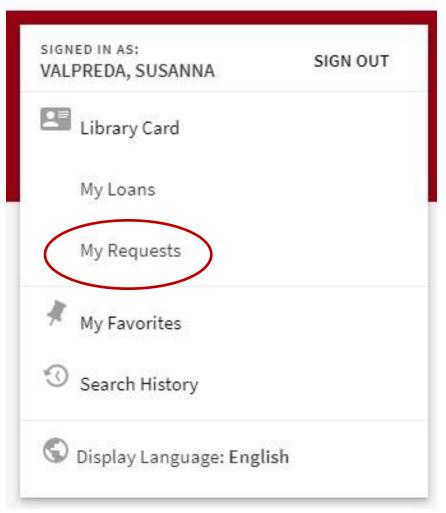


3



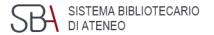
VALPREDA, SUSAN...

By clicking on My requests you can consult the list of reservations in progress (available or pending)





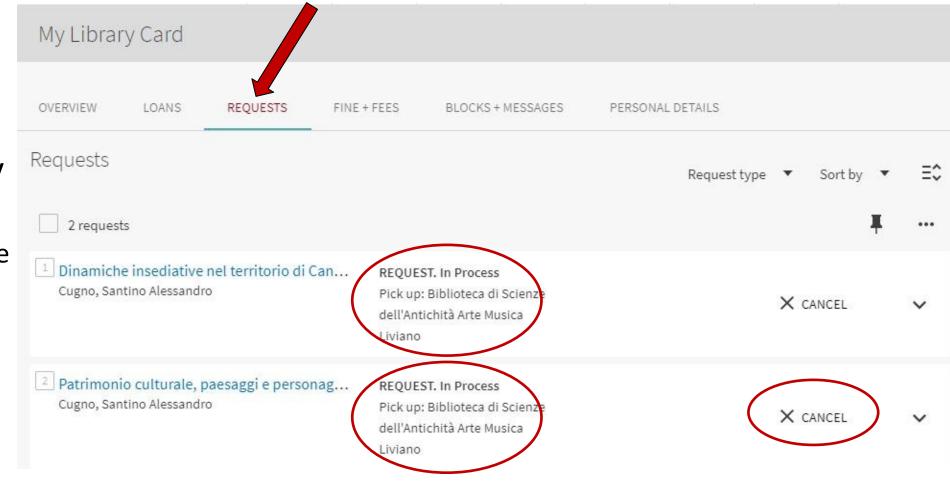
GalileoDiscovery - My requests



GalileoDiscovery reports if there are books available to loan in the library

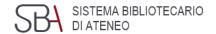
If the book is not available yet, Galileo Discovery reports the position in queue

Requests can be deleted one at a time





Galileo Discovery - How to request a book



1) Search a book



2) Check the locations: the copy is not available



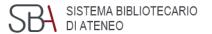
You may see Request button

or

No Request Available for this record

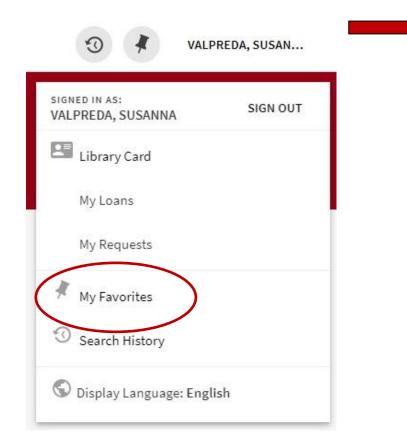


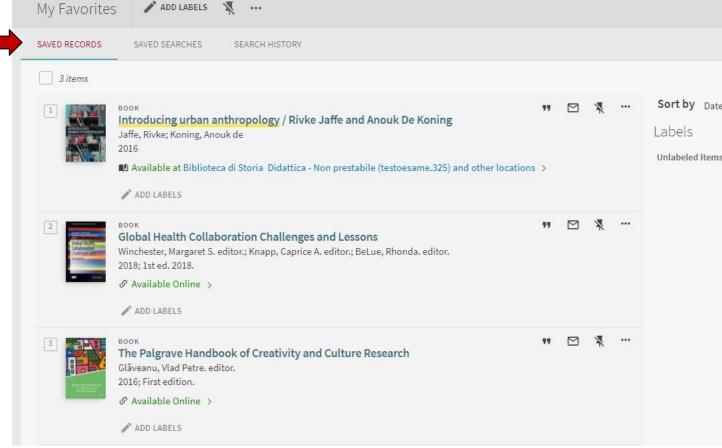
GalileoDiscovery - My favorites



By clicking on My Favorites you can access the list of records saved during the search and you can organize the list of saved results by grouping them

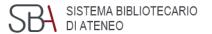
with labels



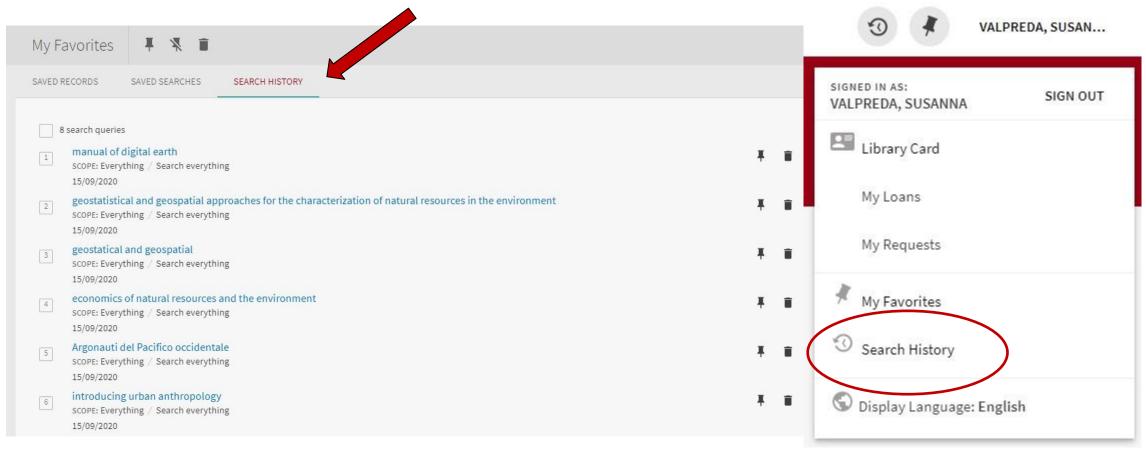




GalileoDiscovery – Search History

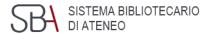


The last ten searches made are available in Search History. They can eventually be saved or deleted





DEGLI STUDI Galileo Discovery - Saved searches - Alerting services







Rss Feed, clicking on this icon creates a url that is stored on the Rss Reader in use on your computer, tablet or smartphone



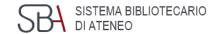
Alert, send an email to the registered address



Delete this search from your saved searches

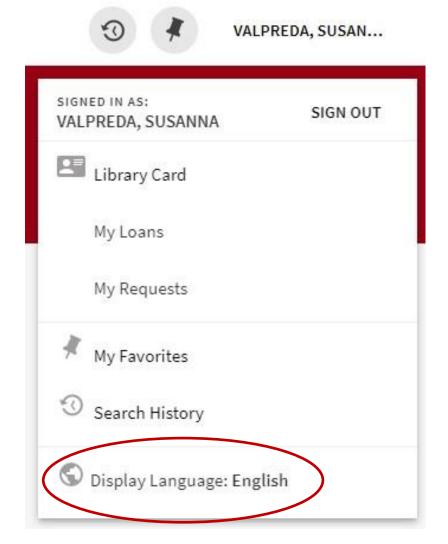


GalileoDiscovery - Show language



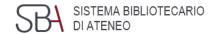
The last item of the Display language menu allows you to set your preferred language. At the moment it is possible to choose only between Italian and English



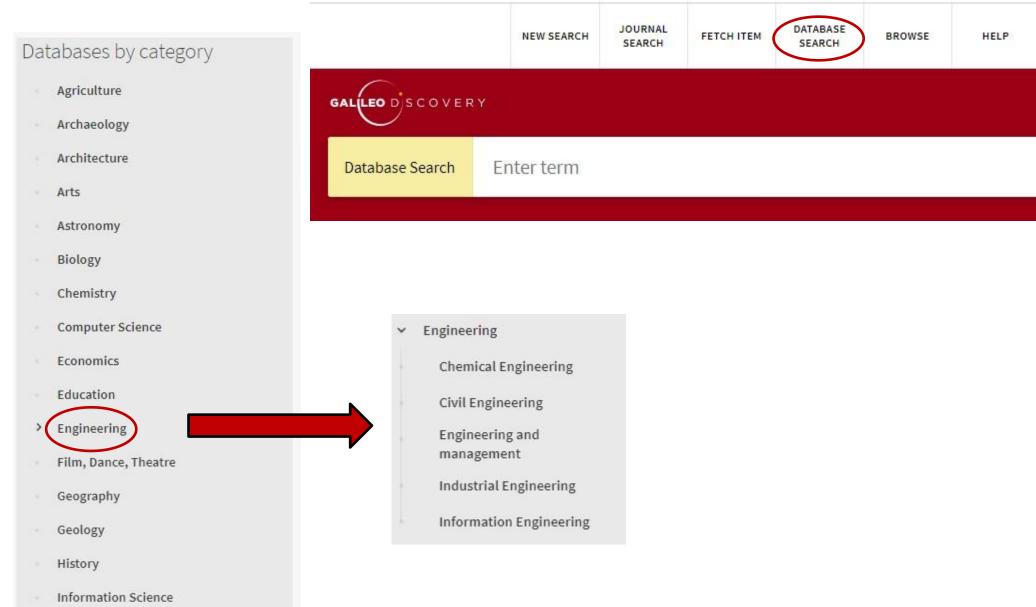




GalileoDiscovery - Databases

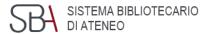


...





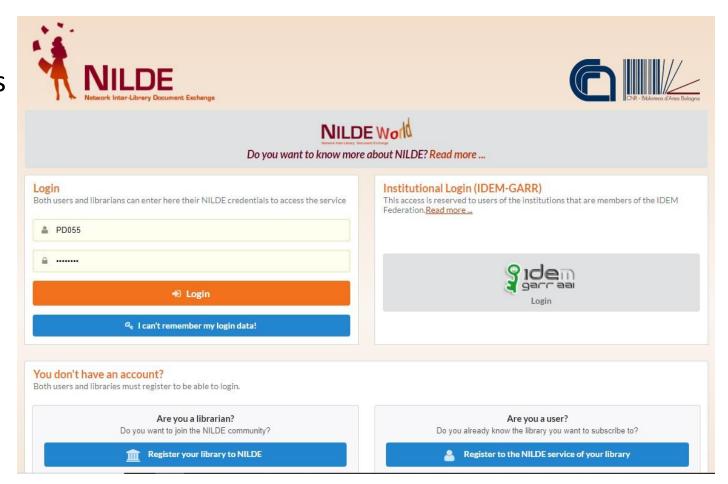
Engineering Libraries Services – Document Supply



Journal articles and book chapters not available in University of Padova libraries can be requested through the

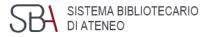
Document Delivery service (DD)

https://nilde.bo.cnr.it/





Engineering Libraries Services – Document Supply





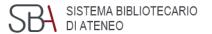
Books not available in the University library system can be requested through the *Interlibrary Loan service (ILL)*.

The service is not for free.

https://biblio.unipd.it/en/using-the-libraries/interlibrary-loan-services



Engineering Libraries Services - Ask@librarian



- Do you know how to start your research?
- Have you troubles finding materials?
- Do you need any help with search tools?

Feel free to contact us! The service is available to Engineering students and academic staff

- Ask @ librarian https://www.dei.unipd.it/helpdesk/open.php?topicId=39&lang=en_US clicking on SSO (Single Sign On) UNIPD: name.surname@studenti.unipd.it

 A librarian will contact you within 3 working days
- in person or virtual meeting using Zoom- library staff are at your disposal to help you using searching tools (catalogues and databases):
 - at the biblioteca Centrale di Ingegneria, on Tuesday and Wednesday, 10.00-12.00 a.m.
 - at the biblioteca Bernardi, on Monday and Wednesday, 2.00-4.00 p.m.
 - at the biblioteca Someda, on Tuesday and Thursday, 2.00-4.00 p.m.
 - at the TGSI library, on Friday, 9.30-11-30 a.m.







GD & Library Services Presentation materials



Galileo Discovery and Engineering Library Services Presentation slides are available here

Laboratori di formazione

Le biblioteche di Ingegneria ti offrono la possibilità di frequentare corsi sulle risorse informative quali cataloghi, banche dati e risorse Web e sui servizi del Sistema Bibliotecario di Ateneo.

perchè partecipare I laboratori bibliografici forniscono le abilità fondamentali da impiegare sia nell'attività di studio che di • essere in grado di selezionare le fonti più appropriate, affidabili ed aggiornate · saper utilizzare le tecniche più efficaci per recuperare i dati necessari saper valutare e organizzare i dati recuperati proponi un laboratorio La ricerca bibliografica: tutorial sulla competenza Docenti o gruppi di studenti possono proporre alla biblioteca di organizzare un laboratorio il cui tema informativa possa essere di ausilio ad un Corso didattico o per la ricerca. Contatta il Servizio Laboratori di formazione. programmazione e iscrizione Vedi i Corsi in programma e iscriviti per partecipare. La partecipazione non dà diritto all'acquisizione di CFU. materiali dei laboratori in evidenza i materiali dei laboratori Puoi consultare una raccolta dei materiali utilizzati durante i precedenti laboratori. referente

Servizio laboratori di formazione

https://biblioingegneriacentrale.cab.unipd.it/usa/laboratori







Thank you for your attention!

Library staff are here to help. Feel free to contact us by email or phone, or drop in during library hours



