

FACT SHEET Annex (Incoming Students)

UFR de Langues étrangères : Modern Languages Department

Contacts	<ul style="list-style-type: none"> • International Officer: Maud FAÏS-ROMAT international.le@univ-grenoble-alpes.fr Office F208 (Stendhal Building F, 2nd floor) +33 4 38 42 19 78 • Pedagogical Coordinator: Filippo FONIO dir-international.le@univ-grenoble-alpes.fr Office F312 (Stendhal Building F, 3rd floor)
Address (physical)	(Building Stendhal F) International Office – UFR de Langues étrangères (Office : F208) 1491 Rue des Résidences 38400 Saint-Martin-d'Hères FRANCE
Erasmus Code	F GRENOBL 55
Website	UFR de Langues Étrangères (EN) (Website in FR)
Fields of Studies	Social Sciences (FR), Translation studies, Civilization, Literature, Languages
Languages	Arabic/Chinese/English/German/Italian/Japanese/Russian/Spanish
Languages Requirements	B1 minimum in French MANDATORY. No official certification required, a language level attestation written by the home university must be provided. No requirement in all the others languages taught in our faculty
Restriction & Rules	51% minimum of modules in our faculty for EACH semester More information (Step 2) on the UGA website
E-nomination Deadline (Partners)	1 st semester: from March 16 to April 30 2 nd semester: from August 27 to September 30
E-nomination Process (Partners)	<ul style="list-style-type: none"> • Sign in to our online nomination portal (link sent by email beginning of March and end of August) • Fill in the home university information • Fill in the nomination form as many times as necessary • Specify the courses (Cf. Above Fields of studies and Languages) taken by each nominated student, and the necessary adjustments required (extra time, alternate exam conditions, etc)
Online Application Deadline (Students)	1 st semester: from March 16 to May 30 2 nd semester: from September 15 to October 18
Application Process (Students)	The International Officer of our faculty, send by e-mail, the online application process directly to the nominated student. The required documents are: <ul style="list-style-type: none"> • all academic transcripts of records • curriculum vitae • certificate on the ability of French (No official certification required, a letter from home university confirming B1 level of French must be provided). • cover letter • learning agreement signed by the 3 parts (Student, Responsible person at the sending institution and our Pedagogical Coordinator) • Identity photo

Postal address

UFR de Langues étrangères - RI - F208
 CS 40700
 38058 Grenoble Cedex 9
 FRANCE

Notification of Decision (Letter of Acceptance)	1 st semester: until June 15 2 nd semester: until November 15
Housing Application deadline	1 st semester: usually until the last week of June 2 nd semester: from October to November 15
Housing Assignments	1 st semester: end of July 2 nd semester: About a month prior to arrival
Buddy System	Once selected, all students have the possibility to join our buddy system (link will be sent by e-mail). It's about connecting student-volunteers with incoming international students in order to provide the international students a helping hand before their arrival and also during their mobility.
Orientation Week -Mandatory-	1 st semester: 1 st week of September 2 nd semester: 2 nd week of January Exact dates and activities will be sent by e-mail to selected students a month prior to arrival
Registration	1 st semester: Between May and July 2 nd semester: A month prior arrival Mandatory documents for registration: <ul style="list-style-type: none"> • Passport or ID • Registration form (provided by our faculty and sent by e-mail to the students) IMPORTANT: the affiliation to the student social security is no longer part of the registration process at the university. We strongly recommend to read the Health web page to find out more.
French Courses	20 hours are offered to all students (3 ECTS if passed) 1 st semester: during the Orientation week (September) 2 nd semester: during the 2 nd semester
Courses start date	1 st semester: 2 nd week of September 2 nd semester: 3 rd week of January
Courses end date	1 st semester: 3 rd week of December 2 nd semester: 1 st week of May
Exam Period	1 st semester: 2 nd to 3 rd week of January 2 nd semester: 1 st to 3 rd week of May
Re-sit Exams	1 st semester: 2 nd to 3 rd week of June 2 nd semester: 3 rd week to last week of June
Courses Catalogue	Catalogue UGA (FR) Courses of the Modern Languages Department (FR) Specific & Preferential courses – UFR (FR) To download
Types of Courses (please refer to our Specific & preferential courses above)	<ul style="list-style-type: none"> • <i>Specific courses</i> CS designed exclusively for international students. • <i>Preferential courses</i> CP recommended to international students for their academic relevance, classes with French students) • <i>General courses</i> CG which are part of the general catalogue of the university.
Learning Agreement	Only our pedagogical coordinator validates and sign it
Transcript of Records	One transcript per year (ONLY electronic copy). FY students will receive their ToR at the end of the year 1 st semester: March 2 nd semester: June or July (depends on re-sit exams)
Certificates of Attendance/Departure	We don't give any documents to incoming students, but the international officer will sign documents from the home university.

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